

IGNITE TRUST

FOR THE YEAR ENDED

31 March 2023

Trustees' Report/ Performance Report



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IGNITE TRUST

Entity Information

ENTITY IDENTIFIER

CC45867

TYPE OF ENTITY

Charitable Trust

ENTITY'S PURPOSE OR MISSION:

Ignite exists to create partnerships between talented students and socially conscious organisations, to help maximise their impact. We aim to train leaders, provide innovative solutions and channel resources for a better world. All for free.

ENTITY'S STRUCTURE & GOVERNANCE ARRANGEMENTS:

The Ignite Trust is governed by a trust deed and a board of trustees appointed under that deed. The Board was incorporated under the Charitable Trusts Act in December 2010, and registered under the Charities Act on 9 December 2010. Operations are managed by student-run executive teams in our Otago and Wellington branches, and the Chief Executives of both executive teams report directly to the Board.

TRUSTEES

The trustees of Ignite Trust are

Mitchell McLaughlin	Chair	
Benjamin Abraham	Secretary	
MacCauley Harris	Treasurer	appointed 05/04/2023
Jeff Foote	Trustee	
Claire Ramsay	Trustee	
Andrew Jenkins	Trustee	appointed 01/08/2023
Fiona Thorp	Previous Trustee	resigned 04/07/2023
Rhys Bayly	Previous Trustee	resigned 06/04/2023
Cara Crawford	Previous Trustee	resigned 01/11/2022
Grace Golan	Previous Trustee	resigned 03/10/2022
Alex Wiltshire	Previous Trustee	resigned 04/05/2022

ENTITY'S MAIN SOURCES OF FUNDS AND OTHER RESOURCES:

Community grant applications, fundraising events and local business support.

ENTITY'S RELIANCE ON VOLUNTEERS AND DONATED GOODS OR SERVICES:

100%

CONTACT DETAILS

Physical & Postal Address

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University of Otago, PO Box 56,
Dunedin, 9054.

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igniteconsultants.co.nz

IGNITE TRUST

Chair's Report

MITCHELL MCLAUGHLIN

Chair, Ignite Trust

End of Year Performance Report: Reflecting on A Year of Progress and Purpose

As we draw to the close of another year, it is with great pride and gratitude that I present the End of Year Performance Report for Ignite Trustees. It has been a year of evolution, growth, and reaffirmation of our commitment to not only providing student consulting services for community not-for-profits but also to our core mission of creating a socially conscious future.

Stepping Towards Financial Stability

While our goal has always been to support community not-for-profits, this year brought to light the need for a long term, stable financial foundation.

The commitment and drive exhibited by our executive teams have been both a source of inspiration and a testament to their resilience.

They've braved unfamiliar terrains, delving into impact evaluation, enhancing marketing strategies, and initiating connections with potential corporate partners. Their genuine efforts are laying down roots which, we hope, will flourish in the coming years.

Embracing Ti Tiriti o Waitangi (Ti Tiriti)

Embodying our commitment to Ti Tiriti has been another significant milestone this year. It is not merely about adherence but about weaving its principles into the very fabric of Ignite Trustees. This journey, rich in its learnings and revelations, has been both rewarding and transformative. With the invaluable guidance of our mentors and allies, we have started to pave a path that reflects a deeper understanding and integration of Ti Tiriti at the heart of our operations.

Although it has been an organic journey, we now have committed to actions that will bring capability and Maori representation to our governance team.

In Conclusion

As we look back at the year, the strides we have taken resonate with our unwavering commitment to our mission. Being a student-managed and run organisation operating independently from universities, our challenges are unique. Thank you for your continued support and belief in Ignite Trust. Together, as we move forward, we remain dedicated to the communities we serve and to creating a socially conscious future.



IGNITE TRUST

Dunedin Executive Report

SAMANTHA WHITE
Ignite Dunedin CEO
2023

Ignite is a student-run non-profit that provides free business advice and strategic planning to charities in Dunedin and Wellington. We help clients to overcome obstacles and achieve their aspirations through harnessing students' fresh perspectives. Ignite recruits University students who are a cut above the crowd to help facilitate real change and development in the non-profit sector. Ignite operates over a period of 8 weeks and our projects run twice a year following the University timetable.

During 2022, the COVID-19 pandemic posed a challenge for us early in the semester - we again moved online, something we're quite used to now, and continued to recruit and deliver the Ignite service. Luckily, as the year progressed, we were able to run Ignite predominantly in person whilst keeping within Covid-19 regulations.

In 2022 we continued to pursue our goals of tailoring each project to the individual clients' needs. Each organisation's brief was individually evaluated by our Projects Coordinator and allocated to the project type that would suit it best. This has led us to take on projects with a range of different lengths - from 8 weeks to a year. The projects have also exposed our consultants to a diverse range of work - across the projects, the results have included both recommendations and implementation initiatives. Across all projects we've seen our consultants rise to the occasion, demonstrating their prowess in generating insightful recommendations and championing the implementation of meaningful initiatives.

The range of organisations we worked with in 2022 reflects our dedication to serving a diverse array of causes. In 2022, Ignite Consultants worked with:

- * Protect Our Winters
- * Tactical Medicine New Zealand
- * Volunteer South
- * Riding for the disabled
- * Women of Otago
- * Protect Our Winters
- * Ōtepoti Communities Against Sexual Abuse
- * The Saddle Hill Foundation Trust.

Expanding briefly on Protect Our Winters, this was a full year project which began with the consultants providing recommendations before continuing to implement these. The team worked closely with Marian, a leading member of the team alongside the wider POW staff, to develop an end of season ski weekend giveaway which is inclusive of ski passes, accommodation, dining experiences and giveaways from partners such as North Face and Burton. As POW were very time-poor, the consultants drove this and were successful in approaching organisations, such as Cardrona, to support them in their efforts. The second half of the project was focused on growing POWs corporate sponsor portfolio. This included creating various supporting documents that were sent to organisations throughout the country which highlighted POW, and the aspects of the mutually beneficial partnership that could occur if they were to join. Both the consultants and the client were extremely happy with the outcome of this project.

In each project, the teams were made up of five student consultants, one project manager who is a member of the Ignite Executive, and one mentor from the wider Dunedin Community who worked together to guide the students through their 8-week consulting journey. In 2022 we were fortunate to receive mentorship from Cory Pearson, Jude Chelliah, Sebastian Gehricke, Daniela Lopez, Tony Garry and Ian Lafferty.

Before beginning their Ignite projects we provided the consultants with an in-depth training weekend. Our commitment to equipping our student consultants with the knowledge and skills they need to excel in their roles has been unwavering. This comprehensive training weekend, featuring insights from experts in project management and some of Dunedin's most experienced leaders in the not-for-profit sector, has been pivotal in preparing our teams to embark on their consulting journeys.

In conclusion, Ignite Dunedin stands as a shining example of the power of collaboration and innovation in the pursuit of positive change. Through our dedication to fostering connections between driven student consultants and non-profit organizations, we have crafted a platform that not only overcomes challenges but thrives amidst them. The year 2022 was a testament to our resilience, commitment, and passion. As we continue to evolve and embrace the challenges of the future, Ignite remains dedicated to nurturing connections, driving change, and shaping leaders. We are not just facilitators of consultancy projects; we are enablers of transformation, catalysts for progress, and champions of the non-profit sector's potential. Through the dedication of our student consultants, the guidance of our mentors, the support of our community and the collaborative spirit of our partners, we stand united in our commitment to igniting positive change and building a socially conscious future.



IGNITE TRUST

Wellington Executive Report

LARISSA WILKINSON
Ignite Wellington CEO
2023

P/10

Tena Koutou,

Ignite Consultants Wellington is a student-led not for profit which aims to foster a socially conscious future. We operate within two nine-week cycles, where our student consultants (volunteers) collaborate with local Pōneke charities to provide free support in a range of different areas, ranging from strategic reporting to social media and marketing support. We emphasise the importance of building relationships with the charity to better understand their aspirations, their purpose, and their community. In doing so our teams of consultants are able to tailor their projects to best meet the wants and needs of their respective charity and support the continuation of the incredible mahi they do.

This year we were fortunate to collaborate with ten local Pōneke Charities and expanded our reach in terms of locality, to wider Wellington, as well as collaborating with a more diverse array of charities. The charities we collaborated with this year were:

Semester One:

- * Otari Wilton's Bush Trust
- * The Free Store
- * RespectEd
- * Trees that Count
- * Downtown Community Ministry (DCM) Wellington.

Semester Two:

- * The Blackhouse
- * Ngā Uri o Whiti Te Rā Le Moana Trust
- * Community Law Wellington
- * Parents for Climate Aotearoa
- * Deen Welfare Trust.

Each charity works with a team of 5-6 consultants, all of which are current university students at Te Herenga Waka – Victoria University of Wellington. We are proud to see our diversity in consultants increasing, in area of study, year of study, and gender. Each team is led by a Project Manager, a fellow student who has previously been a consultant. Each team is then given an external mentor who works within the consulting profession to further support the success of the team.

To expand further on a couple of our projects, we are proud to have continued our relationship with the Free Store, with this being our second project with them. This exemplifies our aim to continue our relationship with charities beyond the nine-week scope. Our first project with them involved establishing a promotion campaign, distribution system, and mural, while our project this year included a social media plan, and a suppliers information pack. This illustrates the increasing range in deliverables our volunteers can provide. Another highlight was the success of our project with Otari Wilton's Bush, where the team undertook various surveys of current members as well as youth to create insights to inform future decisions on how to increase membership activity. Based on these insights the team produced a social media plan, and set up an Instagram page for the charity, which now has over 550 members.

This year we are fortunate to have developed a relationship with HuiE!, an organisation which supports the mahi of community groups across Aotearoa. This collaboration and support has been invaluable to our recruitment and training processes. Through HuiE! We have broadened our reach in terms of charities, particularly in relation to reaching smaller (tier 4) charities. This has enabled to undertake a wider range of projects, which as has been met by positive feedback from volunteers. Further, HuiE! have also supported the delivery of our training days, initiating discussions around respect, community, and awareness on how to effectively engage with potentially vulnerable communities. A big mihi to Sakhr Munassar and the rest of the team at HuiE! for your on-going support.

After two years of disruption due to Covid-19, this year we were able to operate fully in-person. This included training days and Community Evening, which were met with positive feedback and increased attendance. This was a great testament to the mahi of our past executive in continuing operations through the challenges Covid-19 brought as well as the current executive in navigating new regulations to ensure a positive experience for all.

I would like to thank Ernst and Young, Deloitte, PWC and KPMG, for their continued support in providing mentorship for our consultants. These partnerships have been invaluable, providing our volunteers with great advice in carrying out their projects. Further, the provision of training days by Deloitte, Ernst and Young, and HuiE! provide our teams with valuable skills both within their capacity as a volunteer consultant and beyond. Our three training days included tips around design thinking, presentation skills, and people skills.

A further thank you must also be extended to Fix and Fogg, the Chia Sisters, Native, and Lisa's Hummus for their sponsorship in providing food and drink for Community Evening.

The dedication and mahi of our consultants, executive, and continued support from local businesses over the past year is a testament to the power of collaboration. Seeing the passion for positive change and sense of community all parties shared was exhilarating. As an organisation, the strength of our relationships with volunteers and partners and shared passion for change is what allows us to thrive and we remain dedicated to fostering these connections to continue our focus of building a socially conscious future.

Nāu te rourou, nāku te rourou, ka ora ai te iwi.

Ngā mihi nui.



IGNITE TRUST

Financial Information

Statement of Service Performance

DESCRIPTION OF OUTPUTS (KEY ACTIVITIES)	2023	2022
Estimated voluntary hours	12,128	9,652
<i>Made up of:</i>		
Consultants	5,100	4,320
Chief Executives	416	500
Project Managers	2,600	1,020
Executives	2,652	2,880
Mentors	520	300
Board	840	632
Number of projects	18	18
Number of volunteers	136	175
Number of community evenings held	3	3

Statement of Receipts and Payments

	2023 NZ\$	2022 NZ\$
OPERATING RECEIPTS		
Donations, Fundraising & Grants	9,931	9,028
Fees & Other Receipts from Members	-	-
Receipts from Selling Goods or Providing Services	-	-
Bank Account Interest & Other Investment Income	239	20
GST Received	1,783	1,547
Other Receipts	-	-
TOTAL RECEIPTS	11,952	10,595
LESS OPERATING PAYMENTS		
Fundraising Costs	-	-
Payments to Employees & Volunteers	-	-
Payments Related to Providing Goods or Services	-	-
Grants & Donations Paid	-	-
GST Paid	1,674	-
Other Payments	12,684	14,596
TOTAL PAYMENTS	14,357	14,596
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR	(2,405)	(4,001)
Plus Opening Total of all Bank Accounts	41,890	45,891
CLOSING TOTAL OF ALL BANK ACCOUNT BALANCES	39,485	41,890
REPRESENTED BY:		
Ignite - Wellington Branch	4,498	4,821
Ignite - Dunedin Branch	34,085	34,791
Ignite - National Account	903	2,278
TOTAL:	39,485	41,890

Statement of Resources and Commitments

	2023 NZ\$	2022 NZ\$
SCHEDULE OF RESOURCES		
Cash & Cash Equivalents	39,485	41,890
GST Refund Owed	89	146
	39,574	42,036
SCHEDULE OF COMMITMENTS		
	-	-

	2023 NZ\$	2022 NZ\$
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SCHEDULE OF OTHER INFORMATION

Description of Grants - Conditions/Restrictions & Amounts Unspent

RATA FOUNDATION GRANT

(\$20k was received in March 2021 to fund the development of a micro-credential in NFP Governance).

20,000 20,000

DIA LOTTERY GRANTS BOARD

(\$8k of funding was received for operational costs, \$4k in October 2019, \$4k in January 2021. \$4,889 has been spent to date).

3,111 3,111

DIA COGS GRANT

(\$3k was received in August 2021 in order to partially fund the costs of our students consulting micro-credentials).

3,000 3,000

DUNEDIN CITY COUNCIL

(\$3.5k was received in August 2021 for diversity hui and presentation evenings in Dunedin).

- 3,500

DUNEDIN CITY COUNCIL

(\$3.5k was received in December 2022 for diversity hui and presentation evenings in Dunedin).

3,500 -

Notes to the Performance Report

BASIS OF PREPARATION

Ignite Trust is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Report on a cash basis.

TREATMENT OF GST

All amounts are recorded on a GST exclusive basis.

RELATED PARTY TRANSACTIONS

There were no transactions involving related parties during the financial year. (2022: nil)

EVENTS AFTER THE BALANCE DATE

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report.

NAME: Mitchell McLaughlin

POSITION: Trustee, Chair

DATE: 5/9/23



NAME: MacCauley Harris

POSITION: Trustee, Treasurer

DATE: 5/9/23





